



WFSLMS

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World Federation of Societies for Laser Medicine and Surgery

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Report from the NPO WFSLMS Annual Meeting

On the 9th February, the NPO World Federation of Laser Medicine and Surgery (WFSLMS) Annual Meeting was held at the Japan Medical Laser Laboratory (JMLL). Based on the articles of NPO WFSLMS, the resolution of the NPO WFSLMS Annual Meeting was approved by 7 participants and 9 proxies (the total number of regular members: 17). The participants earnestly discussed the current problems and the future plans. The main achievements of this Annual Meeting were that the coordination between NPO WFSLMS and WFSLMS was reaffirmed and that the future plans of NPO WFSLMS could be discussed and were taking good shape.

<fig.1>The participants of the NPO WFSLMS Annual Meeting

From left to right in the front row: Professor Kazuhiko Atsumi (President of WFSLMS & NPO WFSLMS), Dr Jyunko Hirayama, Professor Yoshiki Hiki,

From left to right in the back row: Professor Hiroki Sawa, Professor Takehiko Fujisawa, Professor Hiroaki Suzuki and Professor Toshio Ohshiro (Secretary-General of WFSLMS)



Coordination of Financial Matters between WFSLMS & NPO WFSLMS

We would like to report **on** the reaffirmation on the coordination of Financial Matters between WFSLMS and NPO WFSLMS.

WFSLMS holds a quadrennial Congress and a biennial debriefing session. As WFSLMS does not levy any membership fees, WFSLMS acquires its running cost from NPO WFSLMS by organizing certification programs in laser medicine and surgery, and awarding certificates to successful medical doctors, engineers, nurses, laser therapists and so on. The certification will help the dissemination of laser medicine especially for the countries which have no Associations or Societies for laser medicine. In Japan, those medical doctors who are not specialists in the basic clinical region can not obtain certification as a laser specialist through the NPO Japan Society for Laser Surgery and Medicine, but they can obtain such certification through WFSLMS. We can utilize this income to hold the WFSLMS Congresses.

For closer relationships between WFSLMS and NPO WFSLMS, NPO WFSLMS decided to ask the Executive Committee members of WFSLMS to be the Executive Committee members of NPO WFSLMS.

NPO WFSLMS decided to apply for authorized NPO this year to obtain a preferential tax system for all donors.

The proposal for the implementation of the 7 projects of WFSLMS

The 7 projects of WFSLMS are as follows:

- 1) Laser B-SAC Promotion project
- 2) Mobile Training and Education for Laser Medicine project
- 3) Providing guidelines for safety in the applications of laser
- 4) Encouraging the design and production of laser systems to be cheap, maintenance free, and user-friendly.
- 5) Development project for the future types of laser treatments
- 6) Certification and authorization project
- 7) Development project of new laser devices

NPO WFSLMS proposed that we should start with these 4 projects among the 7 projects of WFSLMS (2005-2007). The concrete measures for the 4 prioritized projects are;

As for 2) Mobile Training and Education for Laser Medicine project,

- The formulation of **the** WFSLMS Video Library System
- The recruitment of international volunteer teachers

As for 3) Providing guidelines for safety in the applications of laser,

- The translation of the guidelines for laser safety **as developed** by **the** NPO Japan Society for Laser Surgery and Medicine

As for 4) Encouraging the design and production of laser systems to be cheap, maintenance free, and user-friendly,

- The survey of Chinese laser equipment manufacturers.

As for 6) Certification and authorization project,

- The survey of the needs for certification and authorization.
(First of all, the certification for medical doctors)
- The standardization of support for the developing countries on the laser treatment side.

To carry out them promptly and surely, your ideas will be of great help. We would really appreciate it if you would send us the New WFSLMS Questionnaire as soon as possible.

WFSLMS Bylaws suggested by Professor Rau

Professor Rau, Chairman of the Bylaw Committee, has suggested a new set of WFSLMS Bylaws following the discussion by the Executive Committee of WFSLMS during the 1st WFSLMS Congress.

We look forward to receiving your opinions, comments and suggestions.

Constitution and Bylaws of the World Federation of Societies for Laser Medicine and Surgery

Article I Name, Objectives and Offices

Section 1: Name

The name of the Organization shall be **The World Federation of Societies for Laser Medicine and Surgery** abbreviated as **WFSLSM**, and hereafter referred to as **The Federation**

Section 2: Objectives

The purpose of the Federation and its objectives shall be

To serve as a bridging Organization for All societies and associations that deal with the science of laser technology and its application in Medicine , Surgery and research in National and International level.

To serve all the society members as a medium of exchange, advancement and dissemination of scientific knowledge related to the use of all varieties of laser, to establish standard of learning, training and application and to support society members and their organizations that need assistance.

To contribute to the health and welfare of people through the minimally invasive, highly effective haemostatic laser treatment that will save valuable blood and lessen the metastasis in cancer surgery, avoid the risks of blood transfusion and morbidity of blood borne diseases such as AIDS and hepatitis.

Section 3: Office [Head quarters]

The Societies office will be at the Premises of the Secretary General of the Federation, till a permanent office is established.

Article II Projects of the Federation

Following projects will be pursued and actively supported by the Federation

- A] Assisting the Laser projects of its society member's world wide.
- B] Promoting Laser B_SAC blood saving campaign]
- C] Propagating Laser treatment by using Mobile Laser Units.
- D] Education and Training in the application of Laser in the fields of Medicine and Surgery
- E] Developing and propagating newer modes of Laser therapy
- F] Protocol of Certification and Licensing Laser therapist.
- G] Assist in the development of newer Laser devices

Article III Membership

Section 1: Eligibility

Membership of the Federation shall be as follows

- A] One representative from National/International Societies or Associations dealing with Laser Research, Laser application in the fields of Medicine and Surgery
- B] One representative from Regional Societies.
- C] One representative from supporting members of NPO-WFSLSM and Society for Laser B_SAC
- D] One representative by invitation from International Organizations { WHO, WTO, OECD, FDA, EU, Red Cross Society, Rotary International, Lions International, and others as decided by the Executive Committee }
- E] One representative by invitation from Medical Laser Industries supporting Laser Societies.

Section 2: Procedure to become a member of WFSLSM

The International/ National Laser Society desirous of becoming a member of WFSLSMS will make an application to the Secretary General of WFSLSM. The Executive Committee will scrutinize and approve the Membership of the said society.

The President and Secretary of the said society will provide the name of the Society's representative.

The Secretary General of WFSLM will send the ID Card of membership to WFSLM to the representative.

The Secretary General will maintain list of member societies and the names of representatives.

Article IV Officers of the Federation

Section 1: Officers of the Federation

Officers of the Federation shall consist of a] President, b] President Elect, c] Immediate Past President, d] Secretary General, e]Assistant Secretary General, f] Treasurer.

Section 2: Election of Office Bearers

All Office bearers will be elected at the General Body Meeting held during the World Congress of WFSLN. In case of contest the election will be by show of hands by the members present at the General Body Meeting.

New Office bearers will assume office at the conclusion of the World Congress

Section 3: Tenure of Office

The elected officers will serve for tenure of four years. They can offer their services for further period of another term of four years. No officer can serve in the same post *exceeding two terms or eight years in continuity*.

Section 4: In the event of an officer expressing his inability to serve the post he was elected to, due to ill health or demise, the President, in consultation with the Executive Council members, will nominate a suitable person from the membership of WFSLM

Section 5; In the absence of the President, the President elect will perform the duties of the President.

Article V Executive Council

A] The Executive Council will consist of the officers of the society as in Article IV section 1 and **representative members as per article III section 1** [This will be too large to handle]

Suggest Chair persons of nine Standing Committees become members of Executive Council

B] The affairs of the WFSLM be managed by the Executive Council. It shall report to the General Body [Federal Assembly][FA] at each GB meeting concerning the decisions actions and recommendations of Executive Council and obtain approval of the General Body.

Article VI Meetings of WFSLM

Section 1: Official meetings of WFSLM

Federal Assembly, Executive Council Meeting, Standing Committee meeting and Sub Committee meetings

World Congress of WFLSM will be held on the same dates and venue of ISLSM every four years. The meeting arrangements shall be the responsibility of Local Organizing Committee of ISLSM

Section 2: Federation Assembly

Federation Assembly will be held during the World Congress of WFLSM .

The Agenda for the Federal Assembly will be prepared by the Secretary General and circulated to the members, three months prior to Federal Assembly. The notice will incorporate minutes of previous FA, Presidents Report, and Treasurers audited statement of accounts of the Federation, list of new member societies, and matters to be brought before the Federal assembly as decided by the President

Quorum: The necessary quorum for Federation Assembly will be 10% of active members eligible to vote. In the absence of necessary quorum, the President will postpone the meeting by 15 minutes. The Members present then will form proper quorum for transaction of the meeting.

Section 3: Executive Committee meeting

Executive committee should attempt to meet regularly for project report at least once in two years during one of the Regional meeting of laser societies.

The Standing Committee and Sub Committee meeting will be held by the respective Chairpersons as and when required. The minutes of the meeting should be sent to the Secretary General.

Section 4: Federation's Publications.

The Federation will issue quarterly News Letters to its members. It will contain information regarding the activities of the Federation, decisions of Executive council, and information regarding forthcoming laser meetings. It will feature recent trends in laser research and therapy

Section 5: Meeting And Reports

Presentations at the meetings of WFLSM shall be from the members of the Federation. Non Members may be invited by the President, WFLSM, in consultation with Executive Council, to present topics of interest pertaining to laser.

Article VII: Standing Committees.

There will be nine permanent Standing Committees, namely 1] Membership Committee, 2] Constitution and Bye Laws Committee, 3] Education and Training Committee,4]B-SAC Committee, 5] Finance Committee, 6]Publication Committee, 7]Business Relations Committee, 8] Industrial

Relations Committee, 9] Guidelines Committee for certifying and licensing Laser therapists. The Chairpersons of the committees shall be from the Executive Council of WFSLM. Members of the committee will be nominated by the President in consultation with the Chairperson and Executive Council members. The president may form Sub committee to address any problem that may face the Federation

Article VIII Finance

Section 1: Membership Dues

During the formative years of the Federation, no dues will be collected. The Executive Council may decide the fee structure at a later date.

Section 2: Finances of the Society.

- A] The Financial year for the Federation is from 1st January to 31st December each year
- B] The treasurer is responsible to collect the dues, deposit the funds in authorized bank and make payments authorize by the Executive Council.
- C] All payments are to be made by check duly signed by any two of the following office bearers. President, President Elect, Treasurer, Secretary General.
- D] All funds of the Federation should be invested in the name of the Federation. All profits from these investments should be credited to the Federations accounts.
- E] In the event the Federation ceases to exist, the funds of the Federation will be donated to a charity chosen by the Executive Council.
- F] The Federation will be registered as a Charitable, non profit Organization.

Article IX Amendments to the Constitution and Bye Laws

A] Any proposal to amend or change the constitution or byelaw has to be made in writing to the Secretary General at least six months before the Federation Assembly or Extra Ordinary meeting of the Federation Assembly. It should be proposed and seconded by members of the Federation. This will be circulated along with the agenda of the meeting. B] The proposal will be discussed and voted at the Federation assembly. Two thirds of the members present and entitled to vote should approve the amendment.

The proposed amendment when approved will be effective from the said date.